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### Daily Pre-Hot Work/ Torch work Inspection and Checklist

**THIS PRE-HOT WORK CHECKLIST SHALL BE KEPT AT THE JOB SITE AND  
SHALL BE READILY AVAILABLE UPON REQUEST**

Before hot work is permitted and at least once per day while this permit is in effect, the hot work area shall be inspected by the individual responsible for authorizing the hot work operations to ensure that it is a fire safe area.

#### Conditions required by this checklist must be verified prior to commencing hot work operations.

- All hot work equipment is in satisfactory operating condition and in good repair.
- Hot work site is clear of combustibles or combustibles within 30 ft of operations are protected.
- Exposed construction consisting of combustible materials is protected.
- All wall and floor openings are protected and/or tightly covered.
- Floors are clean, combustible floors are wet down, covered with damp sand or fireresistant sheets.
- No exposed combustibles are located on the opposite side of partitions, walls, ceilings or floors.
- Within the hot work area, remove all exposed combustible materials where possible (within 30'), otherwise protect with fire-resistant tarpaulins, screens or shields to prevent contact with sparks, slag, and radiant and convective heat.
- Enclosed equipment cleaned of all combustibles.
- Fire Watch Personnel / Fire Safety is in place.
- Fire watch shall be provided during work and continuously for 60-minutes after hot work, including during any breaks from work.
- Fire watch personnel have a readily available minimum 10 lb. ABC rated fire extinguisher which shall be located within 30' of the hot work area.
- Fire watch personnel have been advised in use of portable fire extinguishers and have means of contacting 911 and sounding an alarm, if needed.
- Additional fire watch personnel may be required for adjoining areas, including above and below the area.

#### General Safety Requirements

- Adequate ventilation is provided to remove smoke/vapors from hot work area.
- Hot work in areas with automatic sprinkler protection; area sprinkler heads must be protected by non-combustible barriers or damp cloth guards. Shields or covers must be removed at the end of the work day or immediately after work has been completed. **If a building's fire sprinkler system is impaired (shut off), notification shall be made to the numbers on the permit prior to commencing hot work. And a return call once the sprinkler system has been restored to normal operations.**

Print \_\_\_\_\_ Sign \_\_\_\_\_ Date \_\_\_\_\_